

A large, light gray fingerprint graphic is centered on the page, with its ridges forming a circular pattern.

PHRiTM

Training Course

Why Bakkah?

Is a Saudi management consulting and education company that offers a wide range of products and services. We develop solutions tailored to our customer's needs.

Our team of highly experienced, certified professionals help your reach the best decisions that ensure you realize optimum business profits by delivering projects on time, cost, and quality. We pride ourselves in having the skills and knowledge based on best industry practices that enable us to provide a myriad of solutions for business strategy to the most functional and operative areas.

Bakkah in Numbers





Course Objective









- The Professional in HR – International (PHRI™ training course) is a globally relevant credential that is designed to validate professional-level core human resource knowledge and skills.
- The credential demonstrates mastery of generally accepted technical and operational HR principles. Independent of geographic region, the credential complements local HR practices. Through demonstrated knowledge, the credential enhances the credibility of HR professionals and the organizations they serve.



Course Methodology

Online Training

-  7 Days - Online Training
-  Exam Simulation
-  Group Activities after each lesson.
-  Access to additional References – Glossary/ Recommended Reading/ Syllabus.
-  Material language will be in English.
-  Discussion language will be in both English and Arabic.



Targeted Audience



Human resource experts.



The person who wants to know the human resources functions.



Experienced managers and beginners.



Working in human resources who are interested in professional development and progress in their careers.



Mid-level managers want to upgrade.



Course Outline



HR Administration

- Human Resources in Organization
- Human Resource Technologies
- Human Resource Measures
- Job Analysis and Design



Recruitment & Selection

- HR Planning and Staffing
- Workforce Recruitment
- Workforce Selection
- Retention and Separation



 **Employee Relations and Communications**

- Employee Relations
- HR Policies and Procedures
- Employee Communication

 **Training & Development**

- Performance Management
- Employee Training
- Employee Development

 **Compensation & Benefits**

- Compensation Management
- Incentive Program
- Payroll and Benefits

 **Health & Safety**

- Risk Management
- Employee Safety and Health
- Workplace Security and Privacy



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